


**TINDA CREEK SAND PROJECT
COMMUNITY CONSULTATIVE COMMITTEE
MINUTES OF MEETING HELD ON SITE
TUESDAY 27 AUGUST 2024**

	NAME	ORGANISATION
PRESENT	Lisa Andrews (LA)	Independent Chairperson
	Tim Spooner	Putty Community Association delegate
	Bryan Grant (BG)	ADBRI – Quarry Manager
	Lee Attard (LAt)	ADBRI – NSW Quarries Manager
	David Cilento (DC)	ADBRI – NSW General Manager
	Jocelyn Thompson (JT)	Colo Heights Rural Fire Brigade delegate
APOLOGIES	Ethan Pettiford (EP)	ADBRI – Quarries Operations Manager QLD
	Darryl Thiedeke (DT)	ADBRI – National Planning & Development Manager
	Ray Campbell (RC)	Community Representative
	Brigitte Lewis (BL)	Community Representative

WELCOME & INTRODUCTIONS	The chair opened the meeting at 10.07 am with LA conducting an acknowledgment of Country and welcoming all present. LA introduced TS, the new President of the Putty Community Association, replacing Jane Robinson.	TS provided some background to attendees.									
APOLOGIES	As above.										
DECLARATION OF INTEREST	LA advised that she is an approved Independent Chairperson with the Department of Planning, appointed by the Secretary to chair this CCC and engaged by Adbri.										
BUSINESS ARISING	<p>In accordance with the guidelines, the minutes from the previous meeting held on site, 23 May 2023 were finalised on 16 June 2023.</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>ITEM</th> <th>DESCRIPTION</th> <th>RESPONSIBILITY</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Provide link of Annual Review to CCC members.</td> <td>LA</td> </tr> <tr> <td>2</td> <td>Send any job vacancy advertisement to JR for distribution on Putty Valley Community Association website.</td> <td>BG (ongoing)</td> </tr> </tbody> </table> <p>TS raised an issue discussed at the 18/10/22 CCC regarding potential sponsorship of the Putty Spring Fair. Stating that there are a number of activities proposed for the community. DC advised that ADBRI would be willing to consider a proposal from PCA and suggested that TS make a formal submission.</p>	ITEM	DESCRIPTION	RESPONSIBILITY	1	Provide link of Annual Review to CCC members.	LA	2	Send any job vacancy advertisement to JR for distribution on Putty Valley Community Association website.	BG (ongoing)	<p>1 Complete, included with finalised minutes.</p> <p>2 No current vacancies. Ongoing.</p> <p>Action: TS to email DC with proposal.</p>
ITEM	DESCRIPTION	RESPONSIBILITY									
1	Provide link of Annual Review to CCC members.	LA									
2	Send any job vacancy advertisement to JR for distribution on Putty Valley Community Association website.	BG (ongoing)									
CORRESPONDENCE	<ul style="list-style-type: none"> • 9/6/23 – Email to CCC members with the draft minutes for review • 16/6/23 - Email to CCC members with the finalised minutes • 16/6/23 – Letter to Ray Campbell with the same information 										

<p>(as sent with Meeting Notice on 14/8/24)</p>	<ul style="list-style-type: none"> • 31/5/24 – Email to CCC members postponing the 11/6/24 meeting and proposing 27/8/24 date. • 14/8/24 – Email to members with meeting notice and agenda for this CCC. • 15/8/24 – Email from JR advising that she is no longer the PCA representative. • 15/8/14 – Email to JR thanking her for her contribution and inviting her to stay on as a community rep. • 23/8/24 - Email to members with the reminder for this meeting. 	
<p>REPORT/PROJECT UPDATE</p>	<p>BG commenced the presentation showing a large updated aerial map of the site, stating that not much had changed.</p> <p>There has been drainage relocated to Domain 7, progressing with operations in that cell at the moment. BG explained how the tailings dam was functioning; describing how the clay is washed out of the sand and used to progressively cap the area for regeneration and rehabilitation.</p> <p>Muru Mittigar will be planting 2-3,000 tube stock in spring, following seed collection late last year that has been germinated and ready to introduce.</p> <p>The Terex dewatering screen has been commissioned, which allows moisture to go through creating a better product by pulling more silt out. A radial sand stacker has also been added, which eliminates the working at heights risk of the old cyclone tower.</p> <p>The tower will have to come down. Currently looking at options, re-use, dismantling and recycling. Hoping to sell as is, however, may be scrapped.</p> <p>Except for March, there has been more rain on site than 2022, just over a longer period of time.</p> <p>DC advised CCC of the rebranding from Hy-Tec to ADBRI Quarries, which has occurred Australia wide.</p> <p>TS enquired whether the sand mine would be expanding closer to Putty, long term. DC advised no.</p> <p>Discussions about other sand mining operations in NSW and proximity to Sydney.</p> <p>Staff Movements: DC advised that DT has semi-retired. Jilu John will be covering the development side of the business and will be attending future meetings. EP has moved permanently to South Australia as General Manager.</p> <p>LAt has returned to ADBRI as NSW Quarries Manager, a position he held previously, so has slotted back into the organisation well.</p>	

GENERAL BUSINESS	LA provided a briefing on the Department of Planning's revised CCC guidelines; explaining changes and new governance requirements. A draft Terms of Reference will be provided to members with the draft minutes for their review and input. No other GB from members.	Action: LA to send draft ToR to CCC for input.
NEXT MEETING	Following discussion, it was agreed that the CCC would continue to meet on an annual basis, with LA advising that extra-ordinary meetings may be called at the request of CCC members.  Tuesday 19 August 2024 at 10am.	On site.

The meeting was closed by the chair at 11.00am with LA thanking all for their attendance.

BG offered to take JT on a site inspection (accepted).

ACTION ITEM:

ITEM	DESCRIPTION	RESPONSIBILITY
1	Send any job vacancy advertisement to JR for distribution on Putty Valley Community Association website.	BG (ongoing)
2	Draft Terms of Reference to be sent to members for review & input	LA