



**TINDA CREEK SAND PROJECT
COMMUNITY CONSULTATIVE COMMITTEE
MINUTES OF MEETING HELD “VIRTUALLY” VIA EMAIL
MONDAY 12TH OCTOBER 2020**

	NAME	ORGANISATION
PRESENT	Lisa Andrews (LA)	Independent Chairperson
	Darryl Thiedeke (DT)	Hy-Tec – National Planning & Development Manager
	Michael Walton (MW)	Hy-Tec – Quarry Manager
	Jane Robinson (JR)	Putty Community Association delegate
	Brigitte Lewis (BL)	Community Representative
	Ray Campbell (RC)	Community Representative
	David Cilento (DC)	Hy-Tec – NSW General Manager
	Bruce Mansell (BM)	Community Representative
APOLOGIES	Nil	

**Due to the COVID-19 pandemic, this meeting was conducted remotely via email. The presentation was emailed to all CCC members on the scheduled meeting date of 12 October 2020. Members were requested to review the document and provide any questions/comments within 7 days for incorporation into the minutes.*

The subject presentation forms as an attachment to these minutes.

WELCOME & INTRODUCTIONS	The chair opened the meeting when the presentation was sent on Monday 12 th October 2020 at 9.11am.							
APOLOGIES	As above.							
DECLARATION OF INTEREST	LA advised that she is an approved Independent Chairperson with the Department of Planning and Environment, appointed by the Secretary to chair this CCC and engaged by Hy-Tec.	No changes to members' previous declarations						
BUSINESS ARISING	In accordance with the guidelines, the minutes from the previous meeting held on 4 th May 2020 were finalised on 25 th May 2020 and emailed to members. Action Items:							
	<table border="1"> <thead> <tr> <th></th> <th>ISSUE</th> <th>RESPONSIBILITY</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Summary of groundwater monitoring data presentation to be provided at the next CCC.</td> <td>MW (Held over to next meeting to enable maps to be shown to members)</td> </tr> </tbody> </table>		ISSUE	RESPONSIBILITY	1	Summary of groundwater monitoring data presentation to be provided at the next CCC.	MW (Held over to next meeting to enable maps to be shown to members)	
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1	Summary of groundwater monitoring data presentation to be provided at the next CCC.	MW (Held over to next meeting to enable maps to be shown to members)						
CORRESPONDENCE	<ul style="list-style-type: none"> • 15/5/20 – Email to CCC members with the draft minutes for review • 25/5/20 - Email to CCC members with the finalised minutes • 25/5/20 – Letter to Ray Campbell with the same information • 1/6/20 – Email to CCC members with the CEO's Bushfire Update. 							

	<ul style="list-style-type: none"> • 11/6/20 – Letter to Ray Campbell with the CEO’s Bushfire Update. • 29/9/20 – Email to CCC members advising that CCC will be held “virtually”. • 29/9/20 – Letter to Ray Campbell with the same information. • 3/10/20 - 12/10/20 – Letter to Ray Campbell with the CCC presentation for review and comment. • 12/10/20 – Email to CCC members with presentation & instructions on how to participate in the engagement process. 	
<p>REPORT/PROJECT UPDATE <i>(See attached presentation)</i></p>	<p>Slides 1 & 2 - Review of Operations –April 2020 to October 2020</p> <ul style="list-style-type: none"> • 2020 has been a year of recovery across the site after 3 years of drought, the Gospers Mountain Bushfire, flooding of access routes across the Hawkesbury River in early 2020 and COVID-19. • 2020 year to date budgeted sales volumes of sand increasing across site but remain low. • Nil complaints received by site regarding truck movements or site operating issues in this reporting period. • Higher rainfall experienced during 2020 year to date. • This had led to adequate process water to wash sand and recycle water in the closed water circuit • 2019 only 315mm rainfall • 2020 YTD : 701.8mm rainfall <p>Slide 3 - Gospers Mountain Bushfire & the Environment</p> <ul style="list-style-type: none"> • The site has recovered well following the devastating 2019 bushfires. • Infrastructure damaged or lost in the fires has now largely been replaced. • The surrounding native bushland has regenerated well and now in full bloom with spring flowers and blossoms. • During September 2020 two inspectors from the EPA conducted a site inspection with nil issues raised. <p>Slide 4 - Native Wildlife Protection</p> <p>In order to protect the vulnerable wildlife Hy-Tec continue to work with the NSW Local Land Services and National Parks and Wildlife to manage the surrounding bushland and to control introduced species to the area.</p> <p>Slide 5 - Corona (COVID-19) Impact 2020</p> <ul style="list-style-type: none"> • Stringent controls put in place onsite for employees, contractors and visitors • Government. initiatives to boost recovery in the construction industry 	<p>Graphs & photographs included in Slide 2</p> <p>See photos on Slide 4 of recent animals captured by LLS in the surrounding National Parks.</p>

	<ul style="list-style-type: none"> Some delayed impacts on the building industry now flowing through as slow or delayed sales of sand for concrete <p>Slide 6 - Site Health & Safety</p> <ul style="list-style-type: none"> Throughout the May to October 2020 period there was Nil Lost Time injury or accidents were sustained onsite at the Tinda Creek Quarry. Hy-Tec, through its parent company Adbri Ltd has introduced and continue to build upon the Work Safe Home Safe Program with excellent results for all employees and contractors <p>Wellbeing</p> <ul style="list-style-type: none"> Adbri continually look for ways to improve the health and wellbeing of its people. Investing in employee assistance programs that support its people in areas such as mental and physical health, financial planning, relationship support and parenting. <p>Slide 7 – Ongoing Investment</p> <ul style="list-style-type: none"> Hy-Tec have continued to invest in the business even though the 2019/2020 period has been a challenging period. At Tinda Creek this new investment included: <ul style="list-style-type: none"> Komatsu 40t capacity haul truck Komatsu WA480 Wheel Loader Local employment Ongoing training for employees 1 x new employee Continue to purchase from local suppliers and utilise local contractors <p>Slide 8 - Helping rebuild fire affected communities</p> <ul style="list-style-type: none"> Adbri is supporting fire affected communities for the long-term through its Adbri Community Rebuild Fund. The fund has committed up to \$250,000 of Adbri Masonry products to help rebuild local community assets. Should community representatives know of a community asset that could benefit from a helping hand, please let them know. 	
GENERAL BUSINESS	Nil.	
MEETING SCHEDULE FOR 2021	It is proposed that the CCC continue to meet bi-annually, in line with the previous schedule. Accordingly, the following meeting dates are proposed: Monday 3 May 2021 commencing at 9am on site and Monday 11th October 2021.	

All members were satisfied with the content and information provided in the project presentation with no questions or general business received.

The meeting was technically closed by the chair on 7 November 2020 when the finalised minutes were emailed to CCC members.

ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	Summary of groundwater monitoring data presentation to be provided in person at the next CCC. Held over.	MW – next CCC